



SAFE T FIRST

Dealership: _____

Date: _____

Inspected By: _____

Supervisor Signature: _____

MONTHLY BUILDING INSPECTION CHECKLIST Must be performed every 30 days	CONDITION		CONTRACTOR CALLED - Date	DATE COMPLETE
	OK	ACTION REQUIRED		
Fire Extinguishers - inspect, date, initial tags				
Parts Washers - if flammable, fusible link in place, cover closed				
Bench Grinder - tongue guard 1/4", tool rest 1/8", eye protection sign				
Electrical Cords - ground pins, exposed wiring, no tape				
Eye Wash Stations - clean, accessible, functional, initial & date tag				
Exit Signs - lights working, test for battery function				
Emergency Lights - test				
Electrical Panel Box - 3' clear space, door closed, no openings				
Air Compressors - belt guards in place				
Extra Cylinders - secured, oxygen separated from flammables by 20'				
Torches - gauges/hoses in good condition				
First Aid Kit - stocked, meets minimum requirements				
Floor Grates/Openings - no gaps, open spaces or trip hazards				
Spray Bottles - properly labeled, GHS compliant				
Ladders - good condition, stored properly (secured or laying down)				
Rolling ladders - rubber stoppers/feet in tact				
Air hoses - Good condition, no bubbles, tears, tape, worm clamps				
Safety Data Sheets - Location identified				
Shop Rags - utilizing proper containers				
CO Detector - In place, functional				
Floor Mats at Entrances - 6' summer, 10' winter				

Copies of this form must be kept on file for 12 months.